MEETING OF THE BOARD OF TRUSTEES OF THE

SOUTHLAKE MOSQUITO ABATEMENT DISTRICT

**MINUTES**

# September 11, 2017

1. **ROLL CALL**

 The meeting was called to order at 7:35 p.m. by President Barbara Struthers. Trustees Larry Feder, Susan Levy and Roger Simonson were present. Trustee Tony Bilotti was absent. District Attorney Robert J. Masini, and George Balis of Clarke were also in attendance.

2**. PUBLIC COMMENT**

None.

 3**. MINUTES**

 The Trustees reviewed the minutes of the August 14, 2017 regular meeting. Motion by Trustee Simonson and seconded by Trustee Feder to approve the minutes of the August 14, 2017 regular meeting. All in favor. Motion passed.

 4**. TREASURER’S REPORT**

The trustees reviewed the August treasurer’s report.

Following the discussion Trustee Feder moved to accept, as presented the Treasurer’s Report for August. Seconded by Trustee Simonson. All in favor. Motion passed.

 5**. BILLS**

 It was noted that the Bill list included a great number of Clarke bills which all believed had been paid in the August payments. Mr. Masini will verify this and inform the trustees. Trustee Levy moved that the Board pay Clarke’s fifth contract installment and all the open Clarke invoices for adulticiding work. Seconded by Trustee Simonson. Roll Call. Ayes: Levy, Feder, Simonson and Struthers. Nays: None. Absent. Trustees Bilotti. Motion passed. (It was confirmed that the Clarke bill was $117,747.02 which includes $62,800 – Fifth Contract Installment and $54,947.02 for adulticiding treatments.)

 The Trustees then considered the following bills:

1. Diver, Grach, Quade & Masini, LLP - $1,472.25 for – Legal services

2. West Insurance Agency - $9,060.00 – Liability and District’s E & O Insurance Coverage.

3. Smith Accounting/Cindy Smith - $100.00 – Accounting services.

4. David Data, Inc. - $407.00 – Website maintenance.

 Following a brief discussion Trustee Levy moved that the Board pay all the bills as presented. Seconded by Trustee Simonson. Roll Call. Ayes: Levy, Feder, Simonson and Struthers. Nays: None. Absent. Trustees Bilotti. Motion passed.

 6**. OLD BUSINESS**

A. None.

 7. **NEW BUSINESS**

A. Consideration, discussion and possible action on proposal for web site maintenance. Trustee Simonson reported to the trustees that he had talked with two possible web site support and maintenance companies. He said that in his review and discussion he found that David Greenberg of David Data is shown as the registrant and owner of the District’s domain name. This is contrary to the Board’s wishes because there was a bad experience with the prior web site support person on this very matter. The trustees asked Attorney Masini to draft a letter to Mr. Greenberg about this situation. It was agreed by the trustees that they will continue to review and analyze the situation.

 B. Initial discussion of 2017 Tax Levy Ordinance. Attorney Masini advised the Board that it needs to adopt its tax levy ordinance at the October or November meeting. He told the Board the levy for the past few years has been $486,000. This has been working well since the District’s expenditures in each of those years have been either a little above or below the levy amount. The trustees briefly discussed the matter.

 8. **Reports**

 Clarke – Mr Balis distributed the written monthly report. He said that 18 human cases of WNV have been reported in Illinois, three of the cases are in Lake County, none in the District.

The cool down in the temperature in the past 7 days has really knocked down the culex population. Only WNV positive found in the District was in the Fort Sheridan trap. Clarke checked into heavy breeding that was found in the Roslyn Road trap. Appears to be coming from a nearby ravine. The high breeding found in the Highland Park Country Club trap was the result of containers near the trap that had not been emptied.

 9. **Adjournment**.

 Trustee Levy moved that the meeting be adjourned. Seconded by Trustee Simonson. All in favor. The meeting adjourned at 8:40 p.m.

 Respectfully submitted,

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Roger Simonson, Secretary of Southlake Mosquito Abatement District